



## Product Prize Questionnaire and Facts Sheet

Digital Element, Inc. is a proud sponsor raffles for charity as well as traditional art and computer graphic contests. Digital Element awards prizes to contests on the basis of timing, availability of product, target audience, and merit of the request. Please fill out the following information:

### Contact Information

<b>Organization Name</b>	
<b>Contact Name</b>	
<b>Contact Telephone</b>	
<b>Contact e-mail</b>	

### Contest

<b>Contest Name</b>		
<b>Description</b>		
<b>Can Employees, affiliates or volunteers win prizes?</b>	YES / NO	
<b>Website</b>		
<b>Announcement Date</b>		
<b>Finale Date</b>		
<b>Frequency</b>	(weekly, monthly, annually)	
<b>Number of Contests</b>	(5th annual, 37th weekly, etc.)	
<b>Review of finale</b>	(Web Page of most recent contest results)	
<b>Number of Participants</b>	(previous/expected)	
<b>Contest Publicity</b>		
<b>Advertisement</b>		

### Co-Op Marketing

Some Contests and charities can offer Digital Element marketing support in exchange for prizes. Please describe below any marketing and/or publicity Digital Element would receive.


Digital Element ships out prizes within ten days of receipt of the winner's list, subject to availability. Products are sent UPS Ground within the Continental United States and via US Mail elsewhere. Digital Element is not responsible for US Mail Package delivery and will not make multiple attempts. Digital Element reserves the right to withhold its prize if the contest or raffle noticeably differs from any of the information provided in this questionnaire. significantly differ from the questionnaire.

Digital Element recommends Contact to send 100 to 200 words of congratulatory text to be inserted in package. All prizes are sent directly to contest winners.